

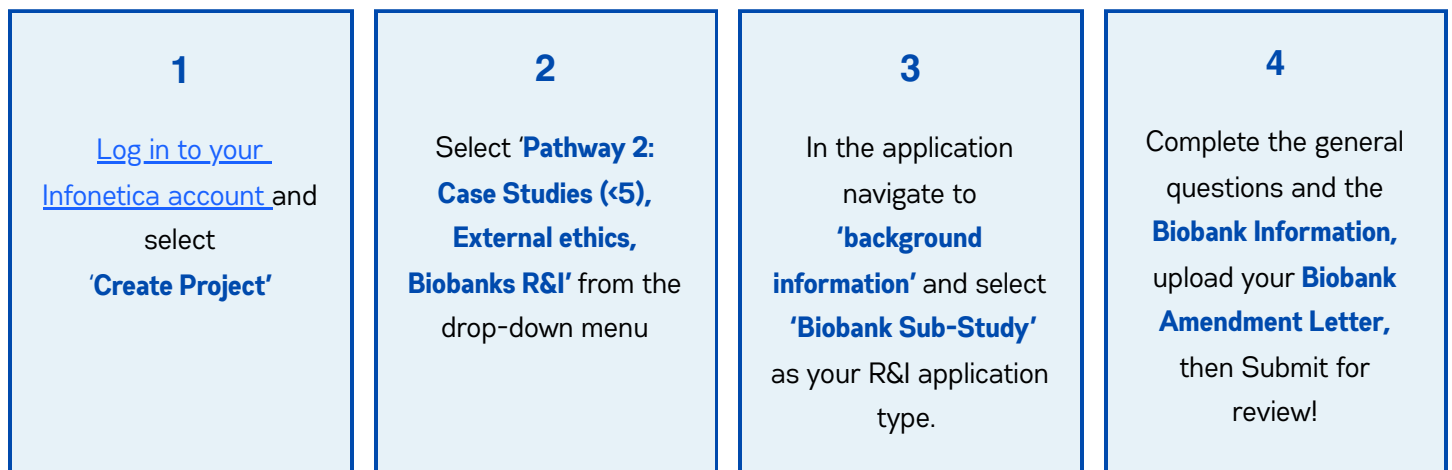
# Registering Biobank Sub-Studies in SJH



## Where to Submit your Biobank Sub-Study Application

Biobank Sub-studies are registered with the Research and Innovation (R&I) office on [Infonetica](#), via the Pathway 2 R&I Application form. Pathway 2 allows applicants to complete the R&I form and upload the Biobank Amendment Letter received from JREC in the ethical approval section.

## Submission Steps



## Completing the Application Sections

<p><b>Applicant Information</b> Information about the applicant auto populated from your account</p>
<p><b>General Information</b> Information about the PI, project title, study start date, target disease area, and academic qualification (if relevant)</p>
<p><b>Human Resources</b> list the research team, including any external researchers</p>
<p><b>Biobank Information</b> add the biobank name and JREC reference number, and details of the sub-study including any change to Participant Information Leaflet or Informed Consent Form.</p>
<p><b>Data Protection</b> upload the updated Biobank DPIA</p>
<p><b>Funding Information</b> add funding information if relevant to the sub-study</p>
<p><b>Legal Declarations</b> complete the legal declarations (tick box only)</p>
<p><b>Ethics Upload</b> upload the Biobank Amendment Letter issued by JREC in the ethics upload section</p>
<p><b>Signature</b> add applicant and PI signature on initial submission. For resubmissions, only the applicant signature is required</p>

## Application Review and Approval

Once submitted, the application will be reviewed by R&I, DPO, Finance (if applicable), Legal, CEO and the R&I Programme Manager. When final approval is granted, the R&I Programme Manager will issue a letter of approval. This letter can be supplied to the data managers to facilitate the release of data.